# Leach Botanical Garden: tent plan

Portland, OR · Updated November 23, 2026 · venue facts read November 23, 2026 · https://tentrentalhq.com/venue-plan/leach-botanical-garden-portland/

A small garden with one tent rule: on the East Terrace, only one company may set up. That company is in our directory, so this plan names it first.

## 1. What the venue publishes

| Space | Venue's own words | Guests |
|---|---|---|
| Manor House & East Terrace | "Furniture for 80, full capacity is available for 100 with some limitations." | furniture for 80; up to 100 with some limitations |

• Only Arden Event Collective may set up a tent on the East Terrace.

## 2. Tents that fit, and what they seat

| Space | Standard sizes | Largest seats about |
|---|---|---|
| Manor House & East Terrace | Not published as a tent size. At 80 guests seated at rounds with a dance floor, our rules point to a 30x45. | - |

## 3. Guest count to tent size (rounds + 16x16 dance floor)

| Guests | Tent | Fits at this venue | Published price (tent only) |
|---|---|---|---|
| 50 | 30x30 (900 sq ft) | Manor House & East Terrace (within stated guest count) | $765-$1,350 (4 companies) |
| 75 | 30x45 (1,350 sq ft) | Manor House & East Terrace (within stated guest count) | $1,150-$2,025 (2 companies) |
| 100 | 30x60 (1,800 sq ft) | Over the venue's stated guest count | $1,530-$2,700 (4 companies) |
| 150 | 40x60 (2,400 sq ft) | Over the venue's stated guest count | $1,500-$5,500 (4 companies) |
| 200 | 40x80 (3,200 sq ft) | Over the venue's stated guest count | $2,200-$8,000 (4 companies) |
| 250 | 40x100 (4,000 sq ft) | Over the venue's stated guest count | $2,800-$5,500 (3 companies) |
| 300 | 40x100 (4,000 sq ft) | Over the venue's stated guest count | $2,800-$5,500 (3 companies) |
| 400 | 60x90 (5,400 sq ft) | Over the venue's stated guest count | Fewer than 2 published prices |

## 4. Permit and lead time: Portland, OR

**Size trigger:** 400 sq ft or more with 3 or more walls, or any tent 700 sq ft or greater.
A 30x45 (1,350 sq ft) is over the 400 sq ft line in this row.
**Lead time:** A complete application packet must be received no later than 21 calendar days before the use date; late filings may be charged double fees. **Fee:** $250 (4 days or less) / $375 (5 days to 6 months).
Source: Portland Fire & Rescue, outdoor tent or membrane structure permit (300.08 ROT), read November 22, 2026.

## 5. Wind and anchoring

**Anchoring:** Portland Fire & Rescue: "Structural stability and anchorage of tent is required. Documentation of structural stability is required if requested by fire code official."
**Ballast / stakes:** Portland Parks & Recreation: no stakes in any Portland park except Waterfront Park; "Water barrels, stage weights, concrete block or other suitable materials must be used to secure canopies." In Waterfront Park, utility locates are required before staking.
Gustiest month at Portland International: February (6.5% of hourly reports with a 25+ mph gust); calmest August. Airport ASOS 2016-2025 (Iowa Environmental Mesonet); not a forecast.

## 6. Listed tent companies near Portland

**Venue rule:** only Arden Event Collective may set up a tent here.
Arden Event Collective (Portland, OR, ~0 mi); West Coast Event Productions (Portland, OR, ~0 mi)
Listed, not ranked; by straight-line distance from central Portland. Free quote requests: https://tentrentalhq.com/get-quotes/
How TentRentalHQ earns money. Free listing, always. Optional Featured spots and paid overflow leads. Couples and planners never pay. Tent companies list free, and direct inquiries from a company's profile are free, with 0% booking commission. Each company's first routed quote request is free. After that, a company may choose to pay a one-time fee ($45, $95 or $175, depending on event size) to receive an overflow request, or pay only if it books ($150, $250 or $350). Exclusive requests (not shared with other companies) are $90, $190 or $350. Paying never changes the order of companies on our pages. Optional Featured spots ($349/year founding, or $39/month) are always labeled "Featured" and "Sponsored" and shown apart from the regular, distance-ranked list. Featured spots. Details.

## Sources and dates


• Leach Botanical Garden, Rental FAQs (https://www.leachgarden.org/rent/rental-faqs), read November 23, 2026
• Portland Fire & Rescue, outdoor tent or membrane structure permit (300.08 ROT) (https://www.portland.gov/fire/permits-inspections/documents/30008rot-outdoor-tent-or-membrane-structure-permit/download), read November 22, 2026
• Portland Fire & Rescue, Requirements for Use of Outdoor Tents (PF&R #300.08 ROT) (https://www.portland.gov/fire/permits-inspections/documents/30008rot-outdoor-tent-or-membrane-structure-permit/download), read November 22, 2026
• Seating rules: Peak Rentals seating chart; prices: TentRentalHQ cost index (only sizes with 2+ companies), read November 21, 2026



Planning sheet from published sources only. Not a quote, site plan, permit or engineering. CC BY 4.0, cite https://tentrentalhq.com/venue-plan/leach-botanical-garden-portland/